

CARR JUNIOR SCHOOL
Minutes of the Meeting of the Local Governing Body held on
Tuesday 14th March 2023 at 4.30pm

Present	Kate Smithson (Chair) Vicki Kerr (Headteacher) Jen Rampling (Vice Chair)	Annie Croft Catherine McKenna
In Attendance	Laura Winston (Deputy Headteacher) Becki Arksey (Science Lead) Sophie Triffitt (Clerk/Governance Advisor)	

	Action
<p>1. <i>Welcome, apologies for absence and conflicts of interest (previously distributed)</i> The Chair welcomed everyone to the meeting.</p> <p>Apologies were received and accepted for Mr Flitcroft. Ms McKenna had notified the Chair that she would join the meeting late.</p> <p>The Chair informed governors that David Norton had resigned as a governor.</p> <p>There were no conflicts of interest to note.</p>	
<p>2. <i>Curriculum Update – Science (previously distributed)</i> The Science Lead provided an update to governors and explained that the school follows the national curriculum with a number of elements that extends and broadens the subject including focus on key scientist, science vocabulary and word of the week, science incorporated in Forest School, STEM Week and ‘fun’ Science Day.</p> <p>Each objective is taught through a question and scientific enquiry to link knowledge and application of that knowledge. Pupil voice identified the application of knowledge as an area of focus.</p> <p>There was a Science Club last year and work is underway to find someone to run it this term including reaching out to STEM ambassadors. There are also lots of trips and experiences linked to Science including a rocks / soil visit to Stump Cross Caverns which really engaged the children.</p> <p>Subject Leaders had the opportunity to meet at the trust training day and discussed collaboration with KS3 teachers. A MAT curriculum day was also held to develop the curriculum intent and Carr Junior changed the scientific enquiry element to bring in line with the agreed trust approach and the best practice identified in one of the trust schools.</p> <p>Challenge: A governor asked if the trust curriculum day was beneficial. The Science Lead confirmed it was a very positive day and included discussion around sequencing and justification.</p> <p>The Science Lead was confident that the school has an ambitious curriculum over and above the national curriculum and had a deep dive practice with the CEO which they found really useful.</p> <p>The Science Lead had asked staff to incorporate more modern scientists from different backgrounds for the key scientists.</p> <p>Block science teaching is being trialled and the science day really enthused the children.</p> <p>The Science Lead tabled Science at Carr Big Books, examples of work and a science curriculum sequencing plan.</p> <p>Catherine McKenna joined the meeting at 4.45pm.</p> <p>Governors thanked the Science Lead for the curriculum update.</p> <p>The Science Lead left the meeting at 4.47pm.</p>	

<p>3. Election of New Governors Prospective governors were invited to the meeting but were unable to attend.</p>	
<p>4. Minutes from the FGB meeting held on 11th January 2023 (previously distributed) The minutes of the meeting held on the 11th January 2023 were agreed as a true and accurate record and approved.</p> <p>Matters Arising and Actions Action 1: Parent governor recruitment material was issued but no nominations were received. Action 2: The Chair produced general governor recruitment material for use in the local community and met with potential governors.</p> <p>Action: Governor/s to attend a staff meeting which are held on Monday and Friday at 8.30am.</p>	Gov
<p>5. Headteacher Report (previously distributed) <u>Pulse (previously distributed)</u> <u>Data – Year 6 BRAG (previously distributed)</u> The Headteacher explained the BRAG process and different levels of intervention.</p> <p>Challenge: A governor asked if support is in place for those children that would sit within the red rated category. The Headteacher assured governors that there are lots of interventions in place to maximise their progress and prepare them for their next stage.</p> <p>The Headteacher explained that WC 13th March was the second mock week and they could already see progress and increased confidence of the children.</p> <p>The Headteacher noted that the Year 6 cohort came to Carr Junior with 45% expected to get the standard in Reading, Writing and Maths so to reach the prediction of 65% would have seen them make a significant amount of progress.</p> <p>Challenge: A governor noted the number of restraints. The Headteacher explained that they related to a child with additional needs who had struggled with the transition despite enhanced transition plans. School had provided alternative provision but their behaviour had escalated and they will be going to a specialist provision in September 2023 when a place is available.</p> <p>The Headteacher noted that four additional needs statutory assessments are being submitted and more are scheduled for September.</p> <p><u>Writing</u> The Headteacher provided examples of books of children who have made significant progress in Writing and reported that the interventions and new initiatives in handwriting and use of sentence types was having an impact.</p> <p>A staff voice on writing and more lesson observations were planned.</p> <p>Challenge: A governor asked if the changes to spelling learning was going well. The Headteacher confirmed that staff are happy with the morning session and the three taught sessions per week and improvement is coming through in children’s work.</p> <p><u>SEND & Safeguarding (previously distributed)</u> The Headteacher reported on plans to develop a room in the Children’s Centre for a nurture provision for seven children with SEMH needs to better meet their needs and reduce disruption to learning.</p> <p>Challenge: A governor asked how the nurture provision would be staffed. The Headteacher explained that staffing is not yet clear but the trust is supporting with the potential of a Teaching Assistant already employed in the Trust.</p> <p>Challenge: A governor noted that as part of an EHCP there is a requirement for some of the child’s provision to be taught by a teacher. The Headteacher explained that the child won’t necessarily be in the provision full time and will be based on their individual needs.</p> <p>Challenge: A governor emphasised the importance of having the right person leading that type of provision.</p>	

	<p>Challenge: A governor asked if there would be any funding in the budget to support the nurture provision. The Headteacher confirmed not and that it would need to be developed as part of the school budget and explained that there is no provision for these children in the city.</p> <p>Challenge: A governor suggested that it would be helpful to have a 'so what' summary of the audit and direction of actions.</p> <p>Challenge: A governor noted that the report should read 'the link governor had received SEND training' not 'all governors'.</p>	
6.	<p>School Improvement Plan Monitoring The Headteacher had tabled examples of Writing progress and governors received an update on the Science Curriculum.</p>	
7.	<p>Governance</p> <p>Recruitment There had been no nominations for parent governor vacancies.</p> <p>Link Governor Report The Chair had visited for the Behaviour and Attitudes review with the CEO.</p>	
8.	<p>Finance (<i>previously distributed</i>)</p> <p>Draft Revised Budget (<i>previously distributed</i>)</p> <p>Challenge: A governor asked if there had been any financial savings to educational subscriptions such as White Rose Maths and TT Rockstars from being part of a MAT. The SBM confirmed not. Not all schools use the same packages and licences are issued per school.</p> <p>Resolution: Governors agreed the revised budget.</p>	
10.	<p>Policies for Review</p> <p>Wellbeing Policy (<i>previously distributed</i>) A governor noted that it was positive having the student wellbeing ambassadors.</p> <p>Resolution: Governors approved the Wellbeing Policy.</p>	
11.	<p>Any Other Business</p> <p>Parents Evening & Parent Survey Results The Chair thanked Ms Croft for attending the parents evening and encouraging parents to complete the parent survey.</p> <p>The Headteacher tabled the initial parent survey results data noting the high response rate.</p> <p>Challenge: A governor questioned why 12 people would not recommend the school.</p> <p>Action: Headteacher to review the 'recommend the school' question comments to identify trends and any areas for action.</p> <p>Swimming Pool Update The Headteacher reported that an automatic dosing unit had been installed and there was a fully trained staff member. The pool is not yet heated due to a leak in the plant room and a pipe needing to be replaced. The SBM reported that the CFO and Director of Estates will be undertaking a review of the swimming pool. Governors noted that the swimming pool was a real asset to the local community.</p> <p>Report on Deep Dives / Behaviour and Attitudes Day with CEO The Headteacher reported that it had been a really useful day and identified subjects for further development. Science, Computing and Art came out particularly strong. The Trust training day helped with collaboration of Subject Leaders.</p> <p>The CEO feedback on behaviour and attitudes was positive.</p> <p>Staff Wellbeing & Morale Governors discussed the importance of staff wellbeing and morale.</p>	HT

12.	Vision and Values – does governor business reflect / impact the Vision and Values (previously distributed) Governors reflected on how governor business supported the Vision and Values.	
13.	Future Meetings / Diary Dates (previously distributed) Tuesday 25 th April 2023 1pm Monday 12 th June 2023 10am	Meeting closed at 5.45pm

Approved at LGB on 25th April 2023

Approval

**CARR JUNIOR SCHOOL
Action Plan
Tuesday 14th March 2023**

	Action	Item	Who	When
1.	Governor/s to attend a staff meeting which are held on Monday and Friday at 8.30am.	4	Governor/s	April 2023
2.	Headteacher to review the 'recommend the school' question comments to identify trends and any areas for action.	11	Headteacher	April 2023

April Meeting

Parent Survey Data